

*The Salvation Army  
Hawaiian & Pacific Islands Division*

# **CAMP HOMELANI**

## *New Summer Staff Application*

<b>RETURN TO:</b> <i>Camp Homelani 68-243 Olohio Street Waialua, HI 96791</i>	<b>CONTACT &amp; QUESTIONS:</b> <i>(808) 637-4131 FAX (808) 637-7170 CampHomelani@aol.com</i>
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APPLICANT NAME: \_\_\_\_\_

FIRST POSITION CHOICE: \_\_\_\_\_

SECOND POSITION CHOICE: \_\_\_\_\_

### **STEP 1: APPLICATION HANDBOOK**

◆ Have you read the application handbook? **Yes** **No** (please circle one)

If **"No"**,  PLEASE READ ENTIRE BOOKLET BEFORE COMPLETING APPLICATION FORM.

If **"YES"**, PLEASE **PROCEED** TO **STEP 2** AND MAKE SURE THAT THE APPLICATION FORM IS FILLED OUT COMPLETELY, AND LEGIBLY, IN BLUE OR BLACK INK.

*Mahalo* (THANK YOU)

### **CAMP OFFICE USE ONLY**

Interview Date:	<input type="checkbox"/> CO
Interview Time:	<input type="checkbox"/> R2
Contract Sent:	<input type="checkbox"/> R3
Position:	<input type="checkbox"/> Pau:
DL:	
<input type="checkbox"/> P:1	<input type="checkbox"/> C:1
<input type="checkbox"/> P:2	<input type="checkbox"/> C:2
<input type="checkbox"/> P:3	<input type="checkbox"/> C:3

<i>Application Received</i>

## STEP 2: PERSONAL INFORMATION

NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
CURRENT ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_ - \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ THIS ADDRESS USABLE UNTIL \_\_\_\_\_  
PERMANENT ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_ - \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ PARENT OR GUARDIAN \_\_\_\_\_  
MALE  FEMALE  US CITIZEN Yes  No  BIRTHDATE \_\_\_\_\_ AGE \_\_\_\_\_  
BEST DAY & TIME FOR AN INTERVIEW \_\_\_\_\_ \*\*E-MAIL \_\_\_\_\_

### DATES OF SERVICE

Do you have any conflicts with the summer dates? Yes  No  If "Yes", please explain on opposite page.

(Refer to the summer schedule in the application booklet for specific dates for staff)

The **SPECIFIC** dates you are available for employment are extremely important.

Preference is given to applicants with **FULL SUMMER AVAILABILITY**. Orientation is **MANDATORY**.

- Do you have a driver's license? Yes  No  State/Country \_\_\_\_\_ Driver's license # \_\_\_\_\_
- Do you have any traffic violations on your current driving record? Yes  No  If "yes", please explain: \_\_\_\_\_

- Do you smoke? Yes  No  • Do you drink alcohol? Yes  No  • Do you take illegal drugs? Yes  No
- If "yes" to any of the above substances, will you refrain from using them during your employment at Camp Homelani? Yes  No
- Have you ever been convicted of child abuse, sexual abuse or any other felony? Yes  No

If "yes", please explain: \_\_\_\_\_

- Are there reasons, you may have difficulty in performing any of the essential elements of the job for which you are applying? Yes  No

If "yes", please explain: \_\_\_\_\_

- Have you ever filed an application with Camp Homelani before? Yes  No  If "yes", please give date(s) \_\_\_\_\_

- How did you hear about Camp Homelani? (Check One)

Corps or Church: (Please List) \_\_\_\_\_

Salvation Army Event: (Please List) \_\_\_\_\_

Christian Camping International (CCI/USA)  American Camping Association (ACA)  Online (Site) \_\_\_\_\_

Past Staff Member: (List Staff Member's Name) \_\_\_\_\_

Friend or Relative: (Name) \_\_\_\_\_

Other: \_\_\_\_\_

- If hired, would you need housing for any person(s) other than yourself? Yes  No  If "yes", for whom: \_\_\_\_\_

### STEP 3: EDUCATION

SCHOOL	MAJOR SUBJECTS	YEAR GRADUATED	DEGREE GRANTED

### STEP 4: PAST EMPLOYMENT

Please list your most recent employment experience

<b>1</b>	EMPLOYER	FROM	TO
	ADDRESS	CITY	STATE ZIP
	PHONE NUMBER ( )	SUPERVISOR	
	JOB TITLE	REASON FOR LEAVING	
<b>2</b>	EMPLOYER	FROM	TO
	ADDRESS	CITY	STATE ZIP
	PHONE NUMBER ( )	SUPERVISOR	
	JOB TITLE	REASON FOR LEAVING	
<b>3</b>	EMPLOYER	FROM	TO
	ADDRESS	CITY	STATE ZIP
	PHONE NUMBER ( )	SUPERVISOR	
	JOB TITLE	REASON FOR LEAVING	

Can we contact these people for a reference?  Yes  No

If "No", please explain: \_\_\_\_\_

### STEP 5: CAMP EXPERIENCE

Please list your most recent camp experience:

<b>1</b>	CAMP	FROM	TO
	ADDRESS	CITY	STATE ZIP
	PHONE NUMBER ( )	CAMP DIRECTOR	
	POSITION	CAMPER or STAFF	
<b>2</b>	CAMP	FROM	TO
	ADDRESS	CITY	STATE ZIP
	PHONE NUMBER ( )	CAMP DIRECTOR	
	POSITION	CAMPER or STAFF	
<b>3</b>	CAMP	FROM	TO
	ADDRESS	CITY	STATE ZIP
	PHONE NUMBER ( )	CAMP DIRECTOR	
	POSITION	CAMPER or STAFF	

## STEP 6: CURRENT CERTIFICATIONS

- CPR - Expires \_\_\_\_\_
  First Aid - Expires \_\_\_\_\_
  Lifesaving - Expires \_\_\_\_\_  
 WSI - Expires \_\_\_\_\_
  Other Certification \_\_\_\_\_ Expires \_\_\_\_\_

## STEP 7: LEADERSHIP EXPERIENCE & TRAINING

- Please give a brief description of any Ministry Leadership and/or Bible Study Leadership you listed in the above section. Please state when, where, and for how long you participated in this leadership capacity.

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- What do you think works best in disciplining children? \_\_\_\_\_

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- What experience have you had in disciplining children? \_\_\_\_\_

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- What do you find most rewarding in working with children? \_\_\_\_\_

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- Please list any additional specialized training in leadership, child abuse, sexual abuse, crisis prevention, etc.: \_\_\_\_\_

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## STEP 8: REFERENCES

Three (3) references are required. These people should have knowledge of your character, experience, and abilities. One must be your Corps Officer or Pastor. **NONE** of the references can be a relative. List the three people filling out your reference forms.

NAME	RELATIONSHIP TO YOU	PHONE NUMBER
1. Officer/Pastor:		( )
2. Employer/Teacher:		( )
3. Employer/Teacher:		( )

**NOTE:** A pastor's reference is required. If your parent is your pastor please use an alternative Christian leader (i.e. Youth Pastor, Corps Cadet Leader, Associate Pastor). **Your application will not be complete until all reference forms are completed and returned. Please provide your references with a stamped envelope addressed to Camp Homelani.**

## STEP 9: CHRISTIAN EXPERIENCE

• Your church affiliation: \_\_\_\_\_ How long have you attended? \_\_\_\_\_

• What do you do to stay in fellowship with God? \_\_\_\_\_

• What do you do to stay in fellowship with other believers? \_\_\_\_\_

• Do you have any conflicts with The Salvation Army Doctrines? (see Application Booklet)    Yes      No      If "yes", please explain:

## STEP 10: PERSONAL STATEMENT AND SPIRITUAL COMMITMENT

*On a separate sheet of paper, please write a personal statement that answers the questions below. If you are applying for a Program Team position, please answer the program question.*

### NEW STAFF APPLICANTS:

1. Describe how your relationship with Jesus Christ began and what that relationship is like today.
2. Describe your current participation and/or leadership in ministry activities.
3. Describe two major influences in your life and growth as a Christian.
4. Explain why it is important to serve the way Christ did and how our example is worth more than words?
5. What expectations or goals would you have for yourself as a member of the Homelani team?
6. Why do you want to work at Camp Homelani and what will you do if you are not offered a position?

### PROGRAM TEAM APPLICANTS:

1. Please write a program outline for a 45-minute Bible assembly. Include any elements that you feel are important/essential to the program.
2. Write a description of teamwork using Biblical principals and examples.
3. Using Biblical support, what are at least two important characteristics of a Christian leader?
4. Explain how a summer on the Program Team will be beneficial to you in future ministry opportunities.

## STEP 11: PROGRAMMING

Please check activities that you feel comfortable doing in front of a group **and** would be willing to lead:

- STORYTELLING
- SKITS
- DRAMA     MIME
- PRAY IN PUBLIC
- PERSONAL TESTIMONY
- SCRIPTURE READING
- STAFF DEVOTIONAL
- CAMPFIRE DEVOTION
- PRAYER CIRCLE DEVOTIONAL
- LEAD CABIN DEVOTIONS
- DEVOTION IN MOTION     SIGN LANGUAGE
- HULA     TAHITIAN     HIP HOP

- THEORY >> LEVEL: \_\_\_\_\_
- LEAD CHORUSES
- LEAD SONGS
- SING A SOLO     GROUP SINGING/CHORUS
- TIMBREL ROUTINE
- PLAY THE GUITAR
- PLAY THE UKULELE
- PLAY THE PIANO
- BRASS INSTRUMENT: \_\_\_\_\_
- PLAY OTHER INSTRUMENT

LIST: \_\_\_\_\_  
 \_\_\_\_\_

- List sports activities you can lead:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- List any other talents/contributions not listed:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## STEP 12: SIGNATURE(S)

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I understand that, if I am offered a position, it will be offered on the condition that I agree to abide by policies and procedures established by The Salvation Army, American Camping Association (ACA), Neighborhood Board and Camp Administration. Furthermore, I will not, during my time of employment contract be involved with smoking, drinking alcoholic beverages, clubbing, or using illegal drugs. Additionally, theft, immorality, damaging of property, physical injury to others, deception and other forms of socially unacceptable behavior will be causes for immediate dismissal. I will commit myself to fulfill my contract dates.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an at-will nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this at-will employment relationship may not be changed by any written document or by conduct unless an authorized executive of this organization specifically acknowledges such change in writing.

In the event of employment, I understand that false or misleading information given in my application and/or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
**APPLICANT'S SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**PARENT OR LEGAL GUARDIAN SIGNATURE**

*(For applicants age 17 or younger)*

\_\_\_\_\_  
**DATE**

**Note:** For the protection of our campers, criminal background checks will be conducted after an offer of employment is made. Background check results may result in a withdrawal of the employment offer.

## **NOTES**

*Please use this section for additional space for any questions that require explanations beyond the space provided. This space may also be used to list any questions that you may have concerning Camp Homelani and summer employment – we will be happy to answer those questions during your interview.*