

The Salvation Army – Camp Homelani

REFERENCE FORM

Section A: *To be completed by applicant.*

Complete Section A and give this form to one of the following people: Teacher, Past/Present Employer, Youth Pastor or someone who is fairly well acquainted with you. Please do not use a relative as a reference. Please furnish the evaluator with a stamped envelope addressed to:

The Salvation Army Camp Homelani, 68-243 Olohio Street, Waialua, HI 96791

Applicants name: _____
Position applied for: _____
Applicants signature: _____

Section B: *To be completed by evaluator.*

The above named applicant is applying for the above listed position at Camp Homelani. Your confidential evaluation is solicited, and we invite you to attach a personal note regarding the qualifications of the applicant or any other pertinent information you feel necessary. Your prompt appraisal of the candidate will help ensure full consideration. Mahalo.

1. How long have you known the applicant? _____ In what capacity? _____

2. Please check the box that best describes the applicant in the following areas:

LEADERSHIP ABILITY

- | | |
|--|--|
| <input type="checkbox"/> Prefers to Follow | <input type="checkbox"/> Good Ability |
| <input type="checkbox"/> Makes Some Effort to Lead | <input type="checkbox"/> Exceptional Ability |

EMOTIONAL TEMPERAMENT

- | | |
|--|---|
| <input type="checkbox"/> Over-Responds Emotionally | <input type="checkbox"/> Relatively Stable |
| <input type="checkbox"/> Tends to be Moody | <input type="checkbox"/> Well Balanced and Controlled |

PERSONALITY

- | | |
|--|-----------------------------------|
| <input type="checkbox"/> Shy and Withdrawn | <input type="checkbox"/> Friendly |
| <input type="checkbox"/> Reserved | <input type="checkbox"/> Outgoing |

3. On a scale from one to four, please rate the applicant in the following areas:
[1] = SUPERIOR [2] = ABOVE AVERAGE [3] = AVERAGE [4] = DEFICIENT

- | | |
|--|---|
| <input type="checkbox"/> Honesty & Personal Integrity | <input type="checkbox"/> Tact |
| <input type="checkbox"/> Ability to Work With Others | <input type="checkbox"/> Courtesy |
| <input type="checkbox"/> Attitude Toward Authority | <input type="checkbox"/> Maturity |
| <input type="checkbox"/> Attitude Toward Hard Work | <input type="checkbox"/> Initiative |
| <input type="checkbox"/> Personal Appearance | <input type="checkbox"/> Punctuality |
| <input type="checkbox"/> Ability to Work With Children | <input type="checkbox"/> Dependability |
| <input type="checkbox"/> Follows Directions | <input type="checkbox"/> Sense of Humor |
| <input type="checkbox"/> Communication Skills | <input type="checkbox"/> Ability to Adapt |
| <input type="checkbox"/> Patience | <input type="checkbox"/> Respect/Concern for Others |

4. In the following four areas, check the box that applies and comment.

ATTITUDE: A reflection of the applicant's disposition toward work and authority.

Excellent Average Below Average Poor Comments _____

ADAPTABILITY: A reflection of the applicant's ability to adjust to meet the challenge of new conditions, duties, or responsibilities.

Excellent Average Below Average Poor Comments _____

DEPENDABILITY: A reflection of the applicant's reliance and trustworthiness in completing tasks, duties, and responsibilities.

Excellent Average Below Average Poor Comments _____

JUDGEMENT: A reflection of the applicant's judgment concerning overall job duties, co-workers, company policies and procedures.

Excellent Average Below Average Poor Comments _____

5. What are this person's strong points? _____

6. Are there any areas requiring improvement? _____

7. Noteworthy accomplishments or qualities? _____

8. Would you place your child under the direct supervision of this person? Yes No

9. Do you recommend this applicant for a position on Homelani's summer ministry team?

Recommend Do Not Recommend Recommend With Reservation

PRINTED NAME



TITLE

PHONE NUMBER

E-MAIL

SIGNATURE



DATE

Mission Statement
Camp Homelani exists to create a Christian environment where people can be challenged to have a life changing experience.